

## **Assistant University Librarian for Technology and Technical Services**

An exceptional international opportunity awaits an innovative and knowledgeable librarian at the American University of Sharjah, United Arab Emirates (near Dubai). Providing leadership for technical services and library technology staff, the successful candidate will work collaboratively with the AUL for Public Services and the University Librarian to achieve the library's mission and goals. Areas of responsibility include acquisitions, cataloging, processing, interlibrary loan/document delivery, integrated library system, web services and the Information Commons. Length of contract can be flexible (one or more years, renewable on mutual agreement) to accommodate librarians looking for career advancement or for a sabbatical opportunity in an exciting, safe and rapidly expanding region of the world.

### **Responsibilities:**

- Supervise technical services and technology staff to ensure achievement of library goals and student learning outcomes
- Ensure performance and maintenance of equipment, software and systems
- Promote staff teamwork and interdepartmental collaboration
- Plan, implement and manage library technology projects
- Coordinate activities with the university's IT department

### **Qualifications**

An ALA-accredited MLS degree with minimum of 3 years experience; knowledge of MARC, LC classification, bibliographic and authority control systems; knowledge of operating systems in both server and desktop environments; awareness of technology trends and developments in academic libraries. Required: excellent oral, written and interpersonal communication skills.

### **Salary and Benefits**

The salary is commensurate with qualifications and experience; includes additional month's salary per year. Free furnished accommodation and utilities are provided along with over six weeks' annual vacation. A self-directed benefit plan provides a variety of choices including annual air tickets to place of origin for self and family, healthcare and dependent educational allowance; please see our web site for details <http://www.aus.edu/admin/hr>. The UAE levies no income tax, however, some U.S. Federal taxes may apply to U.S. citizens and resident aliens.

### **Background**

The American University of Sharjah is located in the United Arab Emirates and is accredited by the Middle States Commission on Higher Education. Established in 1997, the university consists of four Schools and Colleges: Architecture and Design, Business and Management, Engineering, and Arts and Sciences and offers undergraduate and graduate degrees to 4,900 students from 80 different countries. The language of instruction and the workplace is English, and knowledge of Arabic is not required. The UAE offers a high standard of living with abundant cultural, recreational and travel opportunities. The UAE is a safe, open and friendly environment for individuals and families of all cultures.

The AUS Library, in a beautiful new state-of-the-art facility, serves as a focal point for educational and social interactions on campus. The library features a large Information Commons (135 workstations), 20 group study rooms, 2 computer classrooms, and RFID system. Please see <http://library.aus.edu>.

Priority will be given to applications received by May 12, 2008. Please fax or e-mail a cover letter, résumé and the names of three professional references to:

Kathy Ray  
University Librarian  
American University of Sharjah  
kray@aus.edu      Fax: +971 6 558-5008